

# EMPLOYMENT INTERVIEW ANALYSIS

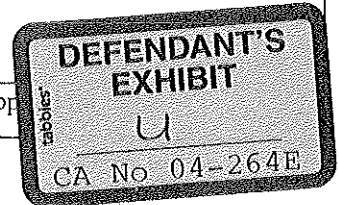
Applicant's Address	
Telephone Number	
S. Good	
Name of Interviewer	
12-09-02	
Dates of any Previous Interview	Date of this Interview

The purpose of this analysis is to organize the recording of information collected during the interview and to assist in evaluating and comparing different applicants when interviews are completed.

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Rowena Wagner  
Name of Applicant

Position App



	1	2	3	4	5	
TRAITS	UNSATISFACTORY	SOME DEFICIENCIES EVIDENT	SATISFACTORY	EXCEPTIONAL	CLEARLY OUTSTANDING	INSERT RATING
KNOWLEDGE OF SPECIFIC JOB & JOB RELATED TOPICS	No knowledge evident.	Less than we would prefer.	Meets our requirements for hirings.	Exceeds our expectations of Average candidates.	Thoroughly versed in job and very strong in associated areas.	2
EXPERIENCE	None for this job nor any related experience.	Would prefer more for this job.	Adequate for job applied for.	More than adequate. Has some experience in related areas.	Totally experienced in job. Has strong experience in related areas.	3
COMMUNICATION ABILITY	Could not communicate. Will be severely impaired in most jobs.	Some difficulties will detract from job performance.	Sufficient for adequate job performance.	More than sufficient for job.	Outstanding ability to communicate.	3
INTEREST IN POSITION AND OUR ORGANIZATION	Showed no interest.	Some lack of interest.	Appeared genuinely interested.	Very interested. Seems to prefer type of work applied for.	Totally absorbed with job content. Conveys feeling only this job will do.	4
OVERALL MOTIVATION TO SUCCEED	None exhibited. No concern for personal future.	Not up to average level. Shows little desire to succeed.	Average desire to succeed.	Highly motivated. Wants to succeed and advance.	Extremely motivated. Has very strong ambition to succeed.	3
APPEARANCE AND HABITS	Very sloppy in appearance or unacceptable personal habits.	Dress or grooming less than satisfactory or some offensive personal habits.	Properly dressed and groomed. Few poor personal habits.	Very well dressed and groomed. No offensive habits.	Presented excellent appearance, maintained high level of behavior throughout interview.	4
POISE	Appeared extremely distracted and confused; or unreasonably uneven temper.	Sufficient display of confusion or loss of temper to interfere with job performance.	Sufficient poise to perform job applied for.	No loss of poise during interview. Inspires confidence in ability to handle pressure.	Displayed impressive poise under stress. Appears unusually confident and secure.	3
INSIGHT AND ALERTNESS	Did not understand many points or concepts.	Missed some concepts or ideas.	Understood most new ideas and shares in discussion points.	Grasped all new points and concepts quickly.	Extremely sharp. Understood subtle points and underlying motives. Quick grasp of ideas.	2
PERSONALITY	Not acceptable for job.	Some deficiencies.	Within satisfactory range for job.	Good personality for job. Some traits considered especially desirable.	Perfect for job. Generally outstanding personality as well.	3
						27
						45

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Nikki Shearer

Position Applied for

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Amy Stalewicz  
Name of Applicant

Position Applied for \_\_\_\_\_

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						39
						45

1 yr K } Seton  
14 1st }

Miller School Gr. 3 & 4  
helped dev. bal. lit there

1. Gardner ~ tch to different intelligences
2. Made big books
  2. Open houses on own
3. use standards as guides with bal. lit.
4. different plan for each indiv. classroom  
positive beh. encouraged  
alternates to verbal prompts
5. general but discussed observation  
beg. of yr. and throughout
6. • check notes after listening to parent  
• make changes  
• may argue but would listen

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Anna Marie McElwain  
Name of Applicant \_\_\_\_\_

Position Applied for \_\_\_\_\_

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						43
						45



Millersville Univ. - Soccer

1 1/2 yr. sub.

Spec. Ed. cert. enrolled

enthusiastic

1. assess often, adopt in whole group, small group
2. help in class, rec. need for p. involve  
weekly letters, notes highlighting positive
3. generally address incorporating, understood?  
tch active listening (how)
4. behavioral approach to classroom man. - goals to wk  
fair and consistent  
three stages (similar to ✓ with colors  
monitor daily  
expect respect enthusiasm
5. Running Records - at least two wks  
CBA  
informal assess. ~ oral asking
6. • Proponent of active listening - shows caring  
• Grow as person - appreciated  
wants feedback to grow  
• respects authority

Interested in collaborative planning

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Robert Bazylak

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